

**SAN BENITO COUNTY APPEAL FORM**

**(File 2 copies with the Clerk of the Board at 481 Fourth St., Hollister, CA 95023)**

**THIS APPEAL IS HEREBY MADE FROM:**

- An administrative decision made on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
By: \_\_\_\_\_
- The decision of the San Benito County Planning Commission made on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, granting or denying one of the following:
  - USE PERMIT, No.: \_\_\_\_\_
  - VARIANCE, Date of Application: \_\_\_\_\_
  - REZONING, Date of Application: \_\_\_\_\_
  - SUBDIVISION, OR CONDITION(S) IMPOSED THEREIN:
    - MINOR SUBDIVISION No.: \_\_\_\_\_
    - MAJOR SUBDIVISION No.: \_\_\_\_\_
    - to permit: \_\_\_\_\_
  - OTHER (specify): \_\_\_\_\_

**PROPERTY INFORMATION:**

ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

GENERAL PLAN DESIGNATION: \_\_\_\_\_

ZONING: \_\_\_\_\_

**ALLEGED ERROR: Attach additional sheets if necessary. Appellant should be specific as to all alleged errors and provide as much detail and supporting documentation as possibly. By signing this form, appellant indicates that appellant understands and agrees that the failure to state a basis of error constitutes a waiver of that ground and will prohibit the appellant from later raising that particular basis of error.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**APPELLANT:** \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone # \_\_\_\_\_ Business Phone # \_\_\_\_\_

**APPLICANT: (If different from appellant):**

\_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_

Appellant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Clerk's Signature \_\_\_\_\_ Date \_\_\_\_\_

**DEPOSIT FEE FOR FILING AN APPEAL IS \$1,192.00. \$1,067.00 for the filing of the appeal and \$125.00 for the legal fee. (Ordinance No. 972 dated 8/21/18) Additional Planning Fees @ \$100.00 per hour may be assessed and collected by the Planning Department.**

## APPEAL INSTRUCTIONS

Your appeal will be referred to the Office of the County Counsel for a review and recommendation to the San Benito County Board of Supervisors pursuant to Title 23: Subdivisions, Chapter 23.23: Enforcement, Section 23.23.004 (Appeal) of the San Benito County Code and Title 25: Zoning, Chapter 25.01: Appeals, Section 25.01.008 of the San Benito County Code. Said referral will not affect your right to have the appeal heard by the Board of Supervisors, provided the Office of the County Counsel finds that said appeal is properly before the Board.

**PLEASE SUBMIT THE FOLLOWING INFORMATION ON APPEALS FOR:** (2 copies of each)

Use Permits:

- a. Minutes of the Planning Commission.
- b. Assessor's plat map showing location of property.
- c. Use permit application.
- d. Environmental Impact Report (E.I.R.) if required by Planning Commission.

Minor Subdivisions:

- a. Minutes of the Planning Commission.
- b. Tentative map.
- c. Assessor's plat map showing location of property.
- d. Environmental Impact Report (E.I.R.) if required by Planning Commission.
- e. Minor subdivision application.

Major Subdivision:

- a. Minutes of the Planning Commission.
- b. Tentative map.
- c. Assessor's plat map showing location of property.
- d. Environmental Impact Report (E.I.R.) if required by Planning Commission.
- e. Major subdivision application.

Variances, Change of Zone:

- a. Minutes of the Planning Commission.
- b. Assessor's plat map showing location of property.
- c. Original application submitted to the Planning Commission.
- d. Environmental Impact Report (E.I.R.) if required by Planning Commission.

**NOTE:** Assessor's maps can be obtained from the Assessor's Office, 1131 San Felipe Rd., Hollister, CA.

Planning Commission Minutes can be obtained from the Resource Management Agency, 2301 Technology Parkway, Hollister, CA.